

Santa Ana Unified School District  
1601 E. Chestnut Avenue  
Santa Ana, California 92701

MINUTES

REGULAR MEETING  
SANTA ANA BOARD OF EDUCATION

October 28, 2014

CALL TO ORDER

The meeting was called to order at 5:33 p.m. by Board President Yamagata-Noji. Other members in attendance were Mr. Hernández, Mr. Palacio and Ms. Iglesias.

Cabinet members present were Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Ms. Miller and Dr. Rodriguez; Dr. Miller and Mr. Dixon were not in attendance.

CLOSED SESSION PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:34 p.m. to consider legal issues, personnel matters, and negotiations.

Mr. Richardson arrived during Closed Session.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:43 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Geovanna Medel, student at Segerstrom High School.

A moment of silence in memory of former student, Roberto Rubio, was led by Fallin Akbari, student at Chavez High School.

HIGH SCHOOL STUDENT AMBASSADORS

Century - Sofia Tam; Chavez - Fallin Akbari; Saddleback - Giselle Cervantes; Segerstrom - Geovanna Medel; Valley - Leilani McDaniel

Students' provided the Board with current events, information, and activities at their respective school sites.

RECOGNITIONS / ACKNOWLEDGMENTS

Senator Lou Correa's Service to Education and SAUSD

Dr. Yamagata-Noji and Board members provided a special recognition to Senator Lou Correa for the impact and dedication given to the Santa Ana community. Senator Correa was given a video tribute, a gratitude plaque, an all-access pass to district functions, and a Santa Ana High School Jazz band compilation CD as a gesture of appreciation. Dr. Yamagata-Noji announced that Senator Correa was awarded the 2014 California School Board Association Outstanding Legislator Award.

Certificated Employee of the Month for October 2014, Jennifer Taylor

Mr. McKinney, Associate Superintendent, Human Resources asked Ms. Shorey, Principal at Adams Elementary School to step to the lectern. She introduced Jennifer Taylor, Special Education Teacher. Ms. Taylor was selected as the Certificated Employee for the Month for October 2014 because she consistently helps students succeed regardless of their academic abilities. With a large special education population, she treats all students at Adams Elementary with equity and finds ways to help all students show growth. Jennifer works closely with general education classroom teachers to ensure the instructional goals for all students are achieved.

Classified Employee of the Month for October 2014, Marilyn Morales

Mr. McKinney, Associate Superintendent, Human Resources asked Dr. Gomez, Principal at Davis Elementary School to step to the lectern. She stated that Marilyn Morales, Site Clerk, was selected as the Classified Employee for the month of October 2014 because she efficiently multi-tasks through a wide range of projects, and helping any child or adult who enters the office. Regardless of how busy she is, Ms. Morales gives each person she helps her undivided attention.

### **SUPERINTENDENT'S REPORT**

Dr. Phillips opened her report by providing an update on district-wide Red Ribbon Week activities. She also mentioned former Segerstrom High School student, Vivian Vega, was named the 2014 Women's Soccer Fans' Choice Player. Dr. Phillips announced that the Annual Senior Transition Day was a success. Another announcement was the New Teacher Orientation; there were approximately 150 teachers and counselors in attendance throughout the day. She shared that SAUSD has held four sessions of the Local Control Accountability Plan for staff. Dr. Phillips concluded her remarks by highlighting upcoming November events: the Superintendent's State of the District and Partnership Breakfast hosted by the District and the Santa Ana Public Schools Foundation, Friday, November 14 at 7:00 a.m.; the Second Annual SAUSD High School Marching Band Showcase, Wednesday, November 12 at 7:00 p.m.; and Dr. Yamagata-Noji's 25 Years of Service Celebration, Thursday, November 20, at 5:00 p.m.

### **PUBLIC PRESENTATIONS**

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern

There were no individuals wishing to address the Board.

Change in Order of Agenda

### **PUBLIC HEARING**

#### Charter Petition for Vista Heritage Charter Middle School

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern. Vahe Markarian, Susana Betancourt, Cecilia Damian, and Karla Trujillo addressed the Board related to the Vista Heritage Charter petition.

After hearing comments, Dr. Yamagata-Noji declared the Public Hearing closed.

### **1.0 APPROVAL OF CONSENT CALENDAR**

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.9 Approval of Renewal of Agreement with Amplify Education, Inc., for Development and Creation of Assessments for 2014-15 School Year
- 1.11 Ratification of Authorization to Obtain Request for Proposals for After-School Enrichment Partners

- 1.12 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1
- 1.16 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 24, 2014 through October 14, 2014

It was moved by Mr. Palacio, seconded by Mr. Hernández, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Minutes of Regular Board Meeting - October 14, 2014
- 1.2 Summarized Data of Williams Settlement First Quarterly Report
- 1.3 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School- Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.4 Approval for Acceptance of Orange County Teacher Pathways Partnership Grant for Career Technical Education/Regional Occupational Program at Century High School for 2015-18 School Years
- 1.5 Approval of Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Grant for Career Technical Education/Regional Occupational Program for 2014-15 School Year
- 1.6 Acceptance of Orange County Arts Education Collaborative Grant Funding for 2014-15 School Year
- 1.7 Approval of Memorandum of Understanding with Orange County United Way for Continued Participation in Destination Graduation Initiative Grant for High Schools for 2014-15 School Year
- 1.8 Approval of Memorandum of Understanding with Orange County United Way for Continued Participation in Destination Graduation Initiative Grant for Intermediate Schools for 2014-15 School Year
- 1.10 Approval of Head Start Certification of Governance and Leadership Capacity and Health and Safety Screenings
- 1.13 Ratification of Participation in Supervised Fieldwork and Student Teaching Agreement with Chapman University for 2014-19 School Years
- 1.14 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of September 24, 2014 through October 14, 2014
- 1.15 Ratification of Expenditure Summary and Warrant Listing for Period of September 24, 2014 through October 14, 2014

- 1.17 Consideration of Application for Leave to File Late Claim under Government Code 911.4 and Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File Number: 14-17554 JT
- 1.18 Acceptance of Completion of Contract for Bid Package No. 1 Additional Parking Lots and Site Work at Carver and Washington Elementary School
- 1.19 Authorization to Utilize California Multiple Award Schedule Agreement with AkinsIT, Inc., for Purchase of Wireless Network Equipment
- 1.20 Approval of Revised Job Description: Associate Superintendent of Business Services
- 1.21 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.22 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.9 Approval of Renewal of Agreement with Amplify Education, Inc., for Development and Creation of Assessments for 2014-15 School Year

It was moved by Ms. Iglesias, seconded by Dr. Yamagata-Noji, and carried 5-0, to approve the renewal of agreement with Amplify Education, Inc., for the development and creation of assessments for the 2014-15 school year.

- 1.11 Ratification of Authorization to Obtain Request for Proposals for After-School Enrichment Partners

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 3-2, Dr. Yamagata-Noji and Ms. Iglesias dissenting, to ratify authorization for staff to obtain Request for Proposals for after-school enrichment partners. Clarifying that at the mandatory Enrichment Partners' Conference on Thursday, October 30, 2014, the District will clarify parameters of this particular proposal for the balance of this school year. Any questions that are submitted, both questions and answers will be given to all bidders.

- 1.12 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 5-0, to approve expulsion of students. For student No. 315138, change the recommended option to Option 2, expel for two semesters and the placement to Community Day HS and the date eligible to reapply to June 18, 2015.

367199 - Carr

For the violation of Education Code Section 48900, paragraph A, .7 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 18, 2015.

315138 - Century

For the violation of Education Code Section 48900, paragraph B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 18, 2015.

303513 - Cesar Chavez

For the violation of Education Code Section 48900, paragraph A, B that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 18, 2015.

339546 - Spurgeon

For the violation of Education Code Section 48900, paragraph A, .7 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after June 18, 2015.

1.16 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of September 24, 2014 through October 14, 2014

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 5-0, to approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of September 24, 2014 through October 14, 2014. Item No. 16 - Tabled; Item No. 18 - moved by Mr. Hernández, seconded by Mr. Richardson, and carried 4-1, Ms. Iglesias dissenting; Item No. 19 - moved by Dr. Yamagata-Noji, seconded by Mr. Richardson, and carried 4-1, Ms. Iglesias dissenting.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged a District retiree and gifts.

PRESENTATIONS

Common Core State Standards Implementation Update

Dr. Yamagata-Noji called Dr. Rodriguez, Assistant Superintendent, Elementary Education to the lectern. Dr. Rodriguez provided an assessment update, subject area initiatives, parent initiative, and digitization of curriculum.

Local Control Accountability Plan (LCAP) Update

Dr. Yamagata-Noji called Dr. Haglund, Deputy Superintendent, Educational Services to the lectern. He provided a LCAP overview, response to stakeholders input, and ensured fidelity of plan. Dr. Haglund invited Nelly Terrones, parent to the lectern, she provided the Board with a parent comments related to LCAP. Mr. Skelly, Principal at Heninger Elementary, Mr. Irving, Principal at Spurgeon Intermediate, and Ms. Infante, Principal at Santa Ana High provided the Board with comments related to LCAP at their individual school sites.

Equal Opportunity Audit and Blueprint for Action

This item tabled.

**REGULAR AGENDA - ACTION ITEMS**

- 2.0 RATIFICATION FOR SUBMISSION OF ORANGE COUNTY UNITED WAY CHILDHOOD OBESITY PREVENTION GRANT APPLICATION FOR DISTRICT'S K-12 SCHOOLS FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to approve the ratification of the Orange County United Way Childhood Obesity Prevention Grant application for the District's K-12 schools for the 2014-15 school year.

- 3.0 AUTHORIZATION TO AWARD CONTRACT FOR BID PACKAGE INCREMENT 1 OF 2 - GRADING AND GROUND UTILITIES AT SAUSD SPORTS COMPLEX

It was moved by Mr. Hernández, seconded by Mr. Richardson, and carried 5-0, to authorize staff to award a contract to PH Hagopian Contractor, Inc. for Bid Package Increment 1 of 2 - Grading and Ground Utilities at SAUSD Sports Complex in the amount of \$2,468,000.

- 4.0 DENY CHARTER PETITION FOR PROPOSED 21ST CENTURY GLOBAL ACADEMY CHARTER SCHOOL AND ADOPT RESOLUTION NO. 14/15-3032 - EFFECTUATING THAT ACTION

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 4-1, Ms. Iglesias dissenting, to adopt Resolution No. 14/15-3032 - Denying the Charter School Petition for 21<sup>st</sup> Century Global Academy Charter School.

- 5.0 AUTHORIZATION TO AWARD CONTRACTS FOR KITCHEN EQUIPMENT FOR NUTRITION SERVICES

It was moved by Mr. Richardson, seconded by Mr. Hernández, and carried 4-1, Ms. Iglesias dissenting, to authorize staff to award contracts to Action Sales, Strategic Equipment & Supply Corporation, Arrow Restaurant Equipment & Supplies, Inc., Chef's Toys, Pueblo Hotel Supply dba Grady, and Douglas Equipment for the purchase of kitchen equipment renewable annually for a period of up to three years, pursuant to Bid No. 03-15.

- 6.0 APPROVAL OF NEW JOB DESCRIPTION: POSITION CONTROL SUPERVISOR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 5-0, to approve the new job description of Position Control Supervisor.

- 7.0 ADOPTION OF RESOLUTION NO. 14/15-3034 - LOCAL RESERVES CAP SB 858, SECTION 27/CALIFORNIA EDUCATION CODE 42127.01

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 5-0, to adopt Resolution 14/15-3034 on Local Reserves Cap SB 858, Section 27/California Education Code 42127.01.

**BOARD AND STAFF REPORTS/ACTIVITIES**

Mr. Palacio

- Attended the Orange County Teachers of the Year Banquet and Recognition Ceremony;
- Attended the Orange County Crime Stoppers Meet and Greet Fundraiser;
- Attended the Senior Transition Day for Exiting Special Education Students;
- Attended the Valley vs. Century football game;
- Attended the Segerstrom Homecoming Dance.

Mr. Richardson

- Acknowledged the newspaper article featuring the SAUSD Police Department beginning training for dealing with medical emergencies.

Mr. Hernández

- Expressed his gratitude towards the acknowledgment for Senator Lou Correa;
- Appreciated the LCAP highlights given by the school site principals.

Dr. Yamagata-Noji

- Attended the New employee Orientation;
- Attended the Senior Transition Day for Exiting Special Education Students;
- Announced the Kevin Armstrong, M.D. Memorial Sports Foundation, RunStrong-Dinosaur Dash 5K, Sunday, November 2, 2014.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 11:00 p.m. to consider legal issues, personnel matters, and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 11:16 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

By a vote of 4-1, the Board took action to appoint Jennifer Cisneros to the position of Director of Extended Learning Programs.

Moved: Yamagata-Noji \_\_\_ Hernández \_\_\_ Richardson X Palacio \_\_\_ Iglesias \_\_\_  
 Seconded: Yamagata-Noji \_\_\_ Hernández X Richardson \_\_\_ Palacio \_\_\_ Iglesias \_\_\_  
 Ayes: Yamagata-Noji X Hernández X Richardson X Palacio X Iglesias \_\_\_  
 Noes: Yamagata-Noji \_\_\_ Hernández \_\_\_ Richardson \_\_\_ Palacio \_\_\_ Iglesias X  
 Final Vote: Ayes 4 Noes 1 Abstain \_\_\_\_\_ Absent \_\_\_\_\_



Board of Education  
Minutes  
October 28, 2014


Minutes Book Page 285

**ADJOURNMENT**

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 11:17 p.m.

The next Regular Meeting will be held on Tuesday, November 18, 2014, at 6:00 p.m.

ATTEST:

  
\_\_\_\_\_  
Rick Miller, Ph.D.  
Secretary  
Santa Ana Board of Education



## SANTA ANA UNIFIED SCHOOL DISTRICT

### ASSISTANT SUPERINTENDENT-BUSINESS SERVICES

#### **JOB SUMMARY:**

Under general direction of the Deputy Superintendent, Operations, plan, organize, implement, supervise and evaluate the District business services functions including the maintenance and operation of District facilities and equipment to ensure maximum effectiveness and achievement of defined District objectives; maintain and ensure a continuous personnel appraisal and evaluation system and act on the findings; and submit an annual report to the Superintendent.

#### **REPRESENTATIVE DUTIES:**

- Provide administrative leadership in the areas of financial administration; food services; purchasing, warehousing and transportation; publications; risk management; police services; building services, construction and facilities planning. **E**
- Evaluate systematically and continuously the work and performance of the assigned staff within the Business Services Division to attain the objectives of their schools/departments and assist them with their professional growth and development. **E**
- Attend and represent the Business Division at all meetings of the Board of Education and other special meetings as assigned and advise the Board of Education, Superintendent and cabinet members on budget policies. **E**
- Serve as a member of the Superintendent's Cabinet in analyzing, developing, coordinating, and implementing state laws, Board of Education policies, and administrative regulations. **E**
- Oversee accounting and payroll activities and reporting systems. **E**
- Oversee purchasing, warehousing and transportation activities. **E**
- Oversee risk management activities to include worker's compensation, liability and safety, and health and welfare matters. **E**
- Oversee Publications Services. **E**
- Oversee the Food Services Department. **E**
- Approval all printing requests for Business Services and other when there is a question. **E**
- Confirm staffing allocations (F.T.E.). **E**
- Oversee maintenance and operations of District facilities and equipment. **E**

## **ASSISTANT SUPERINTENDENT-BUSINESS SERVICES (CONTINUE)**

### **REPRESENTATIVE DUTIES:** (Continue)

- Keep current of fiscal reporting requirements and mandated changes in fiscal policies. **E**
- Prepare, recommend and administer the District budget and ancillary state and federal financial reports. **E**
- Represent the District on business matters with other agencies and community groups. **E**
- Develop and maintains an up-to-date inventory of school property. **E**
- Participate in the negotiations process for employee insurance benefits. **E**
- Analyze and evaluate complex financial data and reports, maintain communication with state, county, and District administrators and special committees. Interpret financial, educational, and compliance legislation. **E**
- Closely monitor all monthly, quarterly, and annual budget reports for the Board of Education and administrators, including numerous complex financial reports to federal, state, and local agencies. **E**
- Review and analyze department and site budgets, provide assistance to budget managers as needed, and provide technical expertise to senior staff for all related budget areas. **E**
- Perform a variety of special financial analysis for indirect costs, special funds, and categorical programs and perform high-level research and special projects at the direction of the Deputy Superintendent of Operations, Superintendent, or Board of Education. **E**
- Coordinate and support management and classified employees in staff development activities with Deputy Superintendent of Operations, Human Resources, designated Directors, and other appropriate administrators ensure proper reporting district wide. **E**
- Perform other administrative duties and responsibilities as required and assigned.

### **KNOWLEDGE AND ABILITIES:**

#### **Knowledge of:**

- Principles, trends and development of school business services fiscal administration and management, including data processing, risk management and police services.
- Goals, objectives and operating techniques of a large school district.
- Problems involved in the formulation and carrying out of a program of business management for a large school district.

**ASSISTANT SUPERINTENDENT-BUSINESS SERVICES (CONTINUE)****KNOWLEDGE AND ABILITIES:** (Continue)**Knowledge of:** (Continue)

- Accounting principles and practices, budgeting and other fiscal procedures as they apply to a large school district.
- Problems involved in the maintenance and operation of school district buildings, together with knowledge of building construction and ordinances and laws affecting the construction and repair of school buildings.
- Governmental purchasing principles and practices.
- Provisions of the State Education Code and other Codes relative to business practices and procedures.
- City and community

**Ability to:**

- Plan, organize, direct, supervise, and give administrative direction to employees in a variety of professional and technical fields related to the Business Services functions.
- Prepare comprehensive and clear reports, conduct difficult correspondence, and prepare work estimates, specifications and contracts.
- Analyze various systems and programs and develop effective conclusions and recommendations.
- Establish and maintain effective and cooperative working relationships with others.
- Exercise judgment and discretion in interpreting and applying policies and procedures.
- Effectively communicate and deal with community groups and the public.
- Speak and write effectively.

**EDUCATION AND EXPERIENCE:**

Master's degree required. A minimum of three (3) years previous district level business operations administrative experience required. Experience in school district budgeting required. Undergraduate degree in business, accounting or finance or equivalent and/or School Business Management training highly desired.

**LICENSES, CERTIFICATES, AND OTHER REQUIREMENTS:**

- If certificated, possess appropriate credential (s) for the position
- Valid driver's license
- Willingness and ability to work additional hours periodically
- Willing to travel as needed
- CBO Certificate highly desired

**ASSISTANT SUPERINTENDENT-BUSINESS SERVICES (CONTINUE)**

**WORKING CONDITIONS:**

**Environment:**

- Typical office/school environment
- Numerous interruptions
- Frequent travel to and between school sites and community Agencies

**Physical abilities:**

- Hearing and speaking accurately to exchange information and make presentations
- Seeing to read a variety of materials and drive a vehicle
- Sitting or standing for extended periods
- Lifting or moving objects, normally not exceeding twenty (40) pounds

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>RETIREMENTS</b>					
Mc Cartin, Casey	Teacher	Jefferson	October 22, 2014		Retirement - 20 years
<b>RESIGNATIONS</b>					
Katz, David	Teacher	ROP	June 20, 2014		Personal - 2 years
<b>NEW HIRE/RE-HIRE 2014-15</b>					
Bond, Nini	Speech and Language Pathologist	Speech Department	October 13, 2014		Rehire - Temporary 44920 (44.3%)
Chang, Patrick	Teacher	Mendez	October 16, 2014		New Hire - Probationary I
<b>RETURNING FROM 39-MONTH REEMPLOYMENT</b>					
Morris, Dorothy	Teacher	Kennedy	October 13, 2014		
<b>CHANGE IN STATUS</b>					
Bondoc, Maria	Teacher	Godinez	September 4, 2014		From Intern to Probationary II
Marting, Danielle	Teacher	Santa Ana	August 27, 2014		From Intern to Probationary II

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CHANGE IN STATUS (Continued)</b>					
Mazur, Marc	Teacher	Special Education	August 27, 2014		From Intern to Probationary II
<b>SHARED CONTRACT 2014-15</b>					
Sobieski, Louise	Teacher	Mitchell	November 3, 2014		20% Contract
Sommer, Kimberly	Teacher	Mitchell	August 27, 2014		80% Contract
<b>LEAVE (21 duty days or more) - Without Pay and Without Benefits</b>					
Ingersoll, Laura	Speech and Language Pathologist	Speech Department	October 13, 2014	February 3, 2015	Child Care
<b>FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits</b>					
Cardenas, Marisol	Teacher	Valley	October 20, 2014	November 6, 2014	Statutory
Echaves, Michael	Teacher	Segerstrom	September 15, 2014	September 30, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Alcaraz, Amy	Teacher	Pio Pico	September 15, 2014	November 7, 2014	Statutory
Callaway, Katrina	Assistant Principal	Segerstrom	November 3, 2014	December 19, 2014	Statutory

Personnel Calendar  
 Board Meeting - October 28, 2014  
 CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits (Continued)</b>					
Gaschen, Tracy	Speech and Language Pathologist	Speech Department	October 13, 2014	December 15, 2014	Statutory
Jaramillo, Rosa	Teacher	Taft	September 18, 2014	December 2, 2014	Statutory
Peshke, Christina	Teacher	Esqueda	October 6, 2014	December 19, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid and Without Benefits</b>					
Ibanez, Amanda	Teacher	Godinez	August 27, 2014	October 24, 2014	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits</b>					
Huynh, Tham	Teacher	Jefferson	October 13, 2014	December 19, 2014	Statutory
Kim, Jennifer	Psychologist	Psychological Services	October 20, 2014	February 3, 2015	Statutory
<b>FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay and Without Benefits</b>					
Ibanez, Amanda	Teacher	Godinez	October 27, 2014	February 5, 2015	Statutory
<b>CALIFORNIA FAMILY RIGHTS ACT (3 to 20 duty days) - Paid with Benefits</b>					
Echaves, Michael	Teacher	Segerstrom	September 15, 2014	September 30, 2014	Statutory

Mark A. McKinney, Associate Superintendent, Human Resources



**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits</b>					
Huynh, Tham	Teacher	Jefferson	October 13, 2014	December 19, 2014	Statutory
Kim, Jennifer	Psychologist	Psychological Services	October 20, 2014	February 3, 2015	Statutory
<b>CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay and Without Benefits</b>					
Ibanez, Amanda	Teacher	Godinez	October 27, 2014	February 5, 2015	Statutory
<b>CORRECTION ON FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
<b>CORRECTION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits</b>					
Adams, Jeffrey	Teacher	Transition Programs	September 8, 2014	October 20, 2014	Statutory
Huestis, Mindy	Teacher	Child Development	September 30, 2014	October 31, 2014	Statutory
Maldonado, Angela	Teacher	Segerstrom	September 23, 2014	October 14, 2014	Statutory
<b>CORRECTION ON CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Paid with Benefits</b>					
Adams, Jeffrey	Teacher	Transition Programs	September 8, 2014	October 20, 2014	Statutory
Maldonado, Angela	Teacher	Segerstrom	September 23, 2014	October 14, 2014	Statutory
<b>EXTENSION ON FAMILY CARE MEDICAL LEAVE (21 duty days or more) - Paid with Benefits</b>					
Ben-Jacob, Ashley	Teacher	Taft	September 26, 2014	October 10, 2014	Statutory

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>EXTENSION ON FAMILY CARE MEDICAL LEAVE (21 duty days or more) - Paid with Benefits (Continued)</b>					
Kim, Jennifer	Psychologist	Psychological Services	October 13, 2014	October 17, 2014	Statutory
Mendoza, Fabiola	Teacher	Sepulveda	October 6, 2014	October 22, 2014	Statutory
Morten, Jessica	Teacher	Martin	October 14, 2014	October 24, 2014	Statutory
<b>CHANGE IN DATE FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Without Pay with Benefits</b>					
				From October 20, 2014 to	
Huynh, Tham	Teacher	Jefferson	August 27, 2014	October 10, 2014	Statutory
				From October 20, 2014 to	
Sanchez, Mayra	Teacher	Valley	September 8, 2014	October 17, 2014	Statutory
<b>CHANGE IN DATE CALIFORNIA FAMILY RIGHTS ACT (21 duty days or more) - Without Pay with Benefits</b>					
				From October 20, 2014 to	
Sanchez, Mayra	Teacher	Valley	September 8, 2014	October 17, 2014	Statutory
<b>EXTENDED WORK YEAR 2014-15</b>					
Bohinc, Melissa	Teacher	Sierra	August 1, 2014	August 26, 2014	18 Additional Days

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>EXTRA DUTY 2014-15</b>					
Callanan, Jill	Teacher	Saddleback	September 29, 2014	June 18, 2015	Extra Period
Chen, George	Teacher	Century	September 22, 2014	June 18, 2015	Extra Period
<b>DEPARTMENT CHAIRPERSONS 2014-15</b>					
Booker, Howard		Lorin Grisct	2014-15		Social Studies
De Quesada, Isabel		Lorin Grisct	2014-15		English
Garcia-Chau, Elsa		Lorin Grisct	2014-15		ELD/Bilingual
Kim, Duy		Lorin Grisct	2014-15		Mathematics
Mackenzie, Marcus		Lorin Grisct	2014-15		Science
Mandolini, Gloria		Lorin Grisct	2014-15		Foreign Language
Murgolo, Kimberly		Lorin Grisct	2014-15		Physical Education
Pena, Maricela		Lorin Grisct	2014-15		Art
Reynozo, Jesse		Lorin Grisct	2014-15		Business
Tucker, Adriana		Lorin Grisct	2014-15		Special Education
Cocca, Anastasia		Sierra	2014-15		Science
Cuevas, Sofia		Sierra	2014-15		English (sharing)
Hendon, Sandra		Sierra	2014-15		Mathematics (sharing)
Higgins, Daynon		Sierra	2014-15		English (sharing)
Kleinschmidt, Janet		Sierra	2014-15		ELD/Bilingual
McCabe, Rosemarie		Sierra	2014-15		Mathematics (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>DEPARTMENT CHAIRPERSONS 2014-15 (Continued)</b>					
Melodia, Connie		Sierra	2014-15		Physical Education (sharing)
Phillips, Marilyn		Sierra	2014-15		Special Education
Prestinary, Irene		Sierra	2014-15		Art
Samson, David		Sierra	2014-15		Physical Education (sharing)
Tory, Susan		Sierra	2014-15		Music
Warwick, Sandra		Sierra	2014-15		Social Studies
<b>CO-CURRICULAR 2014-15</b>					
Garcia-Chau, Elsa		Lorin Grisct	2014-15		Drama
Veitch, Deborah		Lorin Grisct	2014-15		Senior Class Advisor
<b>STIPENDS 2014-15</b>					
Avila, Christina		Carr	2014-15		Lead Counselor
Benavides, Emily-Anne		Carr	2014-15		AVID Coordinator (sharing)
Kassaei, Dana		Carr	2014-15		GATE Site Coordinator
Pearson, Noel		Carr	2014-15		AVID Coordinator (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>STIPENDS 2014-15 (Continued)</b>					
Hazlett, James		Century	2014-15		AVID Coordinator, GATE Site Coordinator
Ruvalcaba, Jennifer		Century	2014-15		Academic Coach (Mock Trial) (sharing)
Vazquez, Mireya		Century	2014-15		Lead Counselor, Academic Coach (Mock Trial) (sharing)
Reta, George		Chavez	2014-15		Lead Counselor
Bondoc, Maria		Godinez	2014-15		Academic Coach (Math Team)
Castro, Elizabeth		Godinez	2014-15		Lead Counselor (sharing)
Jocham, Laurie		Godinez	2014-15		GATE Site Coordinator
Keeling, Lynette		Godinez	2014-15		Academic Coach (OCAD)
Morgan, Robert		Godinez	2014-15		AVID Coordinator
Oxx, Gerry		Godinez	2014-15		Lead Counselor (sharing)

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>STIPENDS 2014-15 (Continued)</b>					
Siddall, Marie-Claire		Godinez	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Statler, Monique		Godinez	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Maki, Sarah		Lathrop	2014-15		GATE Site Coordinator
Polydoros, Lori		Lathrop	2014-15		AVID Coordinator (sharing)
Raya, Paul		Lathrop	2014-15		Lead Counselor
Sullivan, Lory		Lathrop	2014-15		AVID Coordinator (sharing)
Manske, Tammy		MacArthur	2014-15		AVID Coordinator
Sprafka, John		MacArthur	2014-15		GATE Site Coordinator
Tristan, Laurie		MacArthur	2014-15		Lead Counselor
Espinoza Onofre, Danelia		McFadden	2014-15		Lead Counselor
McDonald-Van Dyke, Jennifer		McFadden	2014-15		GATE Site Coordinator
Sotolongo, Mildred		McFadden	2014-15		AVID Coordinator

**Mark A. McKinney, Associate Superintendent, Human Resources**

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>STIPENDS 2014-15 (Continued)</b>					
Holte, Amy		Mendez	2014-15		AVID Coordinator
Romeo, Sharon		Mendez	2014-15		GATE Site Coordinator
Tran, Tina		Mendez	2014-15		Lead Counselor
Espinosa, Velina		Middle College	2014-15		AVID Coordinator
Cowans, Kathryn		Saddleback	2014-15		Academic Coach (Kiwanis Bowl)
Cunningham, Katie		Saddleback	2014-15		Academic Coach (OCAD)
Sachs, Stephanie		Saddleback	2014-15		Lead Counselor
Turner, Rosalind		Saddleback	2014-15		GATE Site Coordinator
Whittington, Cheryl		Saddleback	2014-15		AVID Coordinator
Dukus, Robert		Santa Ana	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Hinman, Robert		Santa Ana	2014-15		Academic Coach (Kiwanis Bowl) (sharing)
Huizar, Ann		Santa Ana	2014-15		GATE Site Coordinator
Nguyen, Dana		Santa Ana	2014-15		AVID Coordinator

**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>STIPENDS 2014-15 (Continued)</b>					
Ridoutt-Schonborn, Arlette		Santa Ana	2014-15		Lead Counselor
Gore, Dinesh		Segerstrom	2014-15		Academic Coach (Mock Trial) (sharing)
Griset-Villanueva, Gabrielle		Segerstrom	2014-15		Lead Counselor (sharing)
Lara, Maria A.		Segerstrom	2014-15		Lead Counselor (sharing)
Martinez, Andres		Segerstrom	2014-15		Academic Coach (Kiwanis Bowl)
Mateo, Amelia		Segerstrom	2014-15		AVID Coordinator
Neufeld, Sara		Segerstrom	2014-15		Academic Coach (Mock Trial) (sharing)
Segalla, Margaret		Segerstrom	2014-15		GATE Site Coordinator
Dente, Donna		Sierra	2014-15		Lead Counselor
Hendon, Sandra		Sierra	2014-15		GATE Site Coordinator (sharing)

**Mark A. McKinney, Associate Superintendent, Human Resources**



**CERTIFICATED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>STIPENDS 2014-15 (Continued)</b>					
Jacobs, Linda		Sierra	2014-15		GATE Site Coordinator (sharing)
Estrada, Rebecca		Spurgeon	2014-15		Lead Counselor
Thomas, Christina		Spurgeon	2014-15		AVID Coordinator
Tran, Hien		Spurgeon	2014-15		GATE Site Coordinator
Aguilar, Monica C.		Valley	2014-15		GATE Site Coordinator
Collins, Michael		Valley	2014-15		AVID Coordinator
Lutack, Ian		Valley	2014-15		Academic Coach (OCAD)
Valdez, Javier		Valley	2014-15		Lead Counselor
Nevarez, Deborah		Villa	2014-15		Lead Counselor
Owens, Sarah		Villa	2014-15		GATE Site Coordinator
You, Ah Ryang		Villa	2014-15		AVID Coordinator
Crowe-Yrarrazaval, Kelly		Willard	2014-15		Lead Counselor
Dreng, Karen		Willard	2014-15		AVID Coordinator

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>STIPENDS 2014-15 (Continued)</b>					
Van de Merghel, Caroline		Willard	2014-15		GATE Site Coordinator
<b>GRADE LEVEL LEADERS 2014-15</b>					
Aceves Bravo, Yadira		Diamond	2014-15		
Bogle, Barbara		Diamond	2014-15		
Culpepper, Anne		Diamond	2014-15		
Dodson, Kimberly		Diamond	2014-15		
Fields, Lisa		Diamond	2014-15		
Riley, Claudia		Diamond	2014-15		
Spira, Mary		Diamond	2014-15		
Arvizu, Marisol		Greenville	2014-15		
Blankinship, Judy		Greenville	2014-15		
Chamberlain, Margaret		Greenville	2014-15		
Evans, Lisa		Greenville	2014-15		
Fierle, Nicole		Greenville	2014-15		
Ingles, Patricia		Greenville	2014-15		
Duarte, Marisol		Heninger	2014-15		
Gonzalez, Laura A.		Heninger	2014-15		
Reyes, Margarita		Heninger	2014-15		
Ritchie, Frances		Heninger	2014-15		
Rowan, Sehra		Heninger	2014-15		

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>GRADE LEVEL LEADERS 2014-15 (Continued)</b>					
Shen, Shirley		Heninger	2014-15		
Trang, Amy		Heninger	2014-15		
Ward, Nahall		Heninger	2014-15		
Wheatley, Julia		Heninger	2014-15		
Alkire, Leticia		Kennedy	2014-15		
Blanco, Maribel		Kennedy	2014-15		
Gil, Patricia		Kennedy	2014-15		
Grisham, Jeffrey		Kennedy	2014-15		
Houghton, Kimberly		Kennedy	2014-15		
Rivas, Maria		Kennedy	2014-15		
Wood, Jennifer		Kennedy	2014-15		
Andre, Michele		Madison	2014-15		
D'Ambrosio, Joseph		Madison	2014-15		
Hamamura, Nicole		Madison	2014-15		
Hanks, Bertha		Madison	2014-15		
Heneghan, Daniel		Madison	2014-15		
McDermott, Juanita		Madison	2014-15		
O'Connor-Ruiz, Patrick		Madison	2014-15		
Yee, Lindsay		Madison	2014-15		
Brady, Ruth		Monroe	2014-15		
Caceres De Lopez, Maritza		Monroe	2014-15		

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>GRADE LEVEL LEADERS 2014-15 (Continued)</b>					
Colombo, Anna		Monroe	2014-15		
Kato, Terri		Monroe	2014-15		
Nava, Jose		Monroe	2014-15		
Silva, Jesus		Monroe	2014-15		
Wallace, Donna		Monroe	2014-15		
<b>ELEMENTARY STUDENT GOVERNMENT/COUNSEL ADVISOR 2014-15</b>					
Camacho, Maile		Greenville	2014-15		
Marcus, Stephanie		Greenville	2014-15		
Stern, Heather		Kennedy	2014-15		
<b>ELEMENTARY SUPERVISION 2014-15</b>					
Ishimaru, Ken		Jackson	2014-15		
<b>VISUAL &amp; PERFORMING ARTS 2014-15</b>					
Beckwith, Kelli		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Boyer, Gregory		Visual & Performing Arts	2014-15		Instrumental Director

Mark A. McKinney, Associate Superintendent, Human Resources

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>VISUAL &amp; PERFORMING ARTS 2014-15 (Continued)</b>					
Dempsey, William		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Halverson, Gary		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Kamp, Mark		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Maeda, Eileen		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Martinez, Barney		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Maxson, Joyce		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Raneri, James		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Schermer, Janet		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director

**CERTIFICATED PERSONNEL CALENDAR**

Personnel Calendar  
 Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
<b>VISUAL &amp; PERFORMING ARTS 2014-15 (Continued)</b>					
Solis, James		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Sorrells, Michael		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Sudbeck, Robert		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
Ward, Grace		Visual & Performing Arts	2014-15		Choir Director, Instrumental Director
<b>ROP TEACHERS 2014-15</b>					
Gordon, Roger					
Rich, Christine					
<b>ROP SUBSTITUTE 2014-15</b>					
Rich, Christine					

Mark A. McKinney, Associate Superintendent, Human Resources

**AGENDA ITEM REQUESTS  
 CERTIFICATED  
 2014-15**

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
2014-15 After-School Grades 6-8 Intramural Sports Girls' Basketball & Boys Soccer - Certificated	Secondary Division/ Special Projects	ASES - After School Program	\$42,000	October 30, 2014
2014-15 Elementary Physical Education Training	Special Projects/ Wellness	PEP Grant	\$50,000	October 29, 2014
After/Before School Tutoring	Heninger	Title I	\$10,000	October 29, 2014
After School Personal Support Group Extra Duty	Century	ASSETS Grant	\$3,000	October 29, 2014
After School Tutoring	Thorpe	Title I	\$9,000	October 29, 2014
Assessment, Intervention, Enrichment, Saturday Tutoring & Before and After School Tutoring	Martin	Title I	\$11,000	October 29, 2014
CAHSEE Tutors	Segerstrom	CAHSEE	\$20,000	October 29, 2014
Data Analysis Meeting	Pio Pico	Title I	\$5,000	October 29, 2014
Data Chats, Teachers & Administrators	Greenville	Title I	\$4,300	October 29, 2014
DIBELS Support for Teachers/Staff	Greenville	Title I	\$4,300	October 29, 2014
Early Childhood Education - Facilitate	Early Childhood Education	Title I	\$1,000	October 29, 2014
Preschool Activities and Community Events	Greenville	Title I	\$4,500	October 29, 2014
Extra Duty - Planning Time	Greenville	Title I	\$4,320	October 29, 2014
GLR Planning Meeting	Segerstrom	Title I	\$2,600	October 29, 2014
Higher Education Late Nights	English Learner Programs & Student Achievement	Title III	\$7,000	October 29, 2014
IPT Testing	Communication Office/Community Relations Office			
LCAP - Certificated Teachers	LCAP		\$7,500	October 29, 2014

**Board Meeting  
 October 28, 2014**

**AGENDA ITEM REQUESTS  
CERTIFICATED  
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Library Study Hours	Segerstrom Educational Services	Title I	\$3,200	October 29, 2014
Mathematics Institute Instructor	K-12 Educational Services	Bechtel Grant	\$3,000	October 29, 2014
Mathematics Institute Planning	K-12	Bechtel Grant	\$2,000	October 29, 2014
Parent Meetings	Segerstrom	Title I	\$4,500	October 29, 2014
Pentathlon Coaches	MacArthur	General Funds	\$6,600	November 3, 2014
Saturday/American College Testing Boot Camp	Segerstrom	Title I	\$1,994	October 29, 2014
SST Facilitation and Coordination	Martin	Title I	\$3,000	October 29, 2014
SST/504 Facilitators	Greenville	Title I	\$1,000	October 29, 2014
Staff Development	Wilson	Title I	\$10,000	October 29, 2014
Student Study Team Facilitator	Pio Pico	Title I	\$4,000	October 29, 2014
Vertical Teaming	Santiago	Title I	\$3,000	October 29, 2014
WASC Co-Chair (Ratification)	Middle College	WASC-Program Planning/Teacher Extra Salary	\$5,000	July 23, 2014



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>RESIGNATIONS</b>						
Bagh, Sasha	SSP Sp. Ed.	Esqueda	October 2, 2014			Personal - 1 month
Cuellar, Estela	Fd. Svc. Wkr.	Santa Ana	October 1, 2014			Personal - 5 months
James, Ryan	Instr. Asst. Sev. Dis.	Transition Program	July 19, 2014			Correction of Date
Lugo, Erica	Site Clerk	Diamond	September 26, 2014			Personal - 13 years, 11 months
Mejia, Lucero	Preschool Teacher	ECE	October 18, 2014			Personal - 11 months
Mendoza, Gabriela	Preschool Teacher	ECE	October 31, 2014			Personal - 6 years, 2 months
Sixtos, Dulce	Site Clerk	Sepulveda	October 3, 2014			To Sub Teach
Tenorio, Rafael	Fd. Svc. Wkr.	Sierra	October 15, 2014			Personal - 3 years, 1 month
<b>ABSENCE ( 3 to 20 duty days) - Without Pay</b>						
Serrano, Maria	Head Start Teacher	Kennedy	November 18, 2014	December 4, 2014		Personal
<b>FAMILY CARE &amp; MEDICAL LEAVE/CFRA (California Family Right Act) (3 to 20 duty days) - Paid</b>						
Kanaly, Margaret	Head Start Teacher	Child Development	October 16, 2014	October 30, 2014		Statutory Leave

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>FAMILY CARE &amp; MEDICAL LEAVE/CFRA (California Family Right Act) (21 duty days or more) - Paid</b>						
Avina, Osbaldo	Plant Custodian Elem.	Chavez	September 12, 2014	October 13, 2014		Statutory Leave
Miramontes, Jose	Plant Cust. Int.	Mendez	August 25, 2014	October 31, 2014		Correction of date
<b>PROBATIONARY APPOINTMENTS</b>						
Acevedo, Julio	After-School ISP	Various School Sites	October 29, 2014		16/1	
Aguilar, Arlene	After-School ISP	Various School Sites	October 29, 2014		16/1	
Aguilar, Edgardo	After-School ISP	Various School Sites	October 29, 2014		16/1	
Anaya, Jennifer	After-School ISP	Various School Sites	October 29, 2014		16/1	
Arizmendi, Kelly	Fd. Svc. Wkr.	Santa Ana	October 29, 2014		11/1	
Arroyo-Franco, Jovita	After-School ISP	Various School Sites	October 29, 2014		16/1	
Barajas, Veronica	After-School ISP	Various School Sites	October 29, 2014		16/1	
Bernal, Melissa	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cartright, Marianne	After-School ISP	Various School Sites	October 29, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Casas, Giovanni	After-School ISP	Various School Sites	October 29, 2014		16/1	
Colli, Victor	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cortez, Freddy	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cuellar, Noemi	After-School ISP	Various School Sites	October 29, 2014		16/1	
Cuevas, Stephanie	After-School ISP	Various School Sites	October 29, 2014		16/1	
Estis, Anthony	After-School ISP	Various School Sites	October 29, 2014		16/1	
Fernandez, Teresa	After-School ISP	Various School Sites	October 29, 2014		16/1	
Flores, Francisca	After-School ISP	Various School Sites	October 29, 2014		16/1	
Galaviz, Maria	SSP Sp. Ed.	Century	October 6, 2014		19/1	
Galeana, Wendy	After-School ISP	Various School Sites	October 29, 2014		16/1	
Garcia, Jocelyn	After-School ISP	Various School Sites	October 29, 2014		16/1	
Gonzalez, Cesar	After-School ISP	Various School Sites	October 29, 2014		16/1	
Gonzalez, Guillermo	After-School ISP	Various School Sites	October 29, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Granados, Ana	After-School ISP	Various School Sites	October 29, 2014		16/1	
Guevara, Aracely	After-School ISP	Various School Sites	October 29, 2014		16/1	
Guillen, Sandra	After-School ISP	Various School Sites	October 29, 2014		16/1	
Gutierrez, Guillermo	After-School ISP	Various School Sites	October 29, 2014		16/1	
Han, David	After-School ISP	Various School Sites	October 29, 2014		16/1	
Hernandez, Karina	After-School ISP	Various School Sites	October 29, 2014		16/1	
Hernandez, Michelle	After-School ISP	Various School Sites	October 29, 2014		16/1	
Hernandez, Yesenia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Herrera, Celia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Herrera, Maria de la Luz	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ilagan, Rochelle	After-School ISP	Various School Sites	October 29, 2014		16/1	
Jamies, Jetsabeth	After-School ISP	Various School Sites	October 29, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Leal, Bereniza	After-School ISP	Various School Sites	October 29, 2014		16/1	
Leav, Daitrang	After-School ISP	Various School Sites	October 29, 2014		16/1	
Lo, Arick	After-School ISP	Various School Sites	October 29, 2014		16/1	
Lorenzo, Alma	After-School ISP	Various School Sites	October 29, 2014		16/1	
Majia, Maribel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Maldonado, Edgar	After-School ISP	Various School Sites	October 29, 2014		16/1	
Marroquin, Francisco	After-School ISP	Various School Sites	October 29, 2014		16/1	
Martin, Diego	After-School ISP	Various School Sites	October 29, 2014		16/1	
Martinez, Cynthia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Mejia, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Mercado, Graciela	After-School ISP	Various School Sites	October 29, 2014		16/1	
Merino, Mayra	After-School ISP	Various School Sites	October 29, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Minter, Vincent	After-School ISP	Various School Sites	October 29, 2014		16/1	
Monterroso, Ashley	After-School ISP	Various School Sites	October 29, 2014		16/1	
Morales, Thomas	After-School ISP	Various School Sites	October 29, 2014		16/1	
Moreno, Jacqueline	After-School ISP	Various School Sites	October 29, 2014		16/1	
Moreno, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Murillo, Tania	After-School ISP	Various School Sites	October 29, 2014		16/1	
Nava, Leticia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Navarrete, Andrea	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ocampo, Alicia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ogiamien, Osarumwense	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ornedo, Emmanuel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Parg, Frances	After-School ISP	Various School Sites	October 29, 2014		16/1	
Pedroza, Lisbeth	SSP Sp. Ed.	Jefferson	October 15, 2014		19/1	

**Mark A. McKinney, Associate Superintendent, Human Resources**

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Perez, Marlene	After-School ISP	Various School Sites	October 29, 2014		16/1	
Quiñonez, Alene	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ramirez, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ramos, Liliana	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ramos, Martha	After-School ISP	Various School Sites	October 29, 2014		16/1	
Reyes, Juliana	SSP Sp. Ed.	Valley	September 30, 2014		19/1	
Riley, Jenna	Stage Manager	Century	October 29, 2014		28/3	
Rios, Sara	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rivera, Felix	After-School ISP	Various School Sites	October 29, 2014		16/1	
Robles, Celeste	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rodriguez, Eric	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rodriguez, Janet	After-School ISP	Various School Sites	October 29, 2014		16/1	
Rodriguez, Xiclaire	After-School ISP	Various School Sites	October 29, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Roldan, Karina	After-School ISP	Various School Sites	October 29, 2014		16/1	
Roman Antunez, Luz	After-School ISP	Various School Sites	October 29, 2014		16/1	
Ruiz, Jennifer	After-School ISP	Various School Sites	October 29, 2014		16/1	
Salas, Jesus	After-School ISP	Various School Sites	October 29, 2014		16/1	
Santamaria, Euleuterio	After-School ISP	Various School Sites	October 29, 2014		16/1	
Santamaria, Izamar	After-School ISP	Various School Sites	October 29, 2014		16/1	
Schickler, Michelle	After-School ISP	Various School Sites	October 29, 2014		16/1	
Serrato, Gudelia	After-School ISP	Various School Sites	October 29, 2014		16/1	
Simon, Anabel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Soto, Evelin	After-School ISP	Various School Sites	October 29, 2014		16/1	
Soto, Regina	After-School ISP	Various School Sites	October 29, 2014		16/1	
Suarez, Zoraida	After-School ISP	Various School Sites	October 29, 2014		16/1	

**Mark A. McKinney, Associate Superintendent, Human Resources**



**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
Swaminathan, Ajay	After-School ISP	Various School Sites	October 29, 2014		16/1	
Tenorio, Maria	After-School ISP	Various School Sites	October 29, 2014		16/1	
Thai, Hung	After-School ISP	Various School Sites	October 29, 2014		16/1	
Trang, Meyly	After-School ISP	Various School Sites	October 29, 2014		16/1	
Valenzuela, Crystal	After-School ISP	Various School Sites	October 29, 2014		16/1	
Varela, Jessica	After-School ISP	Various School Sites	October 29, 2014		16/1	
Vega, Daniel	After-School ISP	Various School Sites	October 29, 2014		16/1	
Velasquez, Maricela	After-School ISP	Various School Sites	October 29, 2014		16/1	
Velez, Wendy	After-School ISP	Various School Sites	October 29, 2014		16/1	
Villega, Adelaida	After-School ISP	Various School Sites	October 29, 2014		16/1	
Visoso, Janet	Fd. Svc. Wkr.	Villa	October 29, 2014		11/1	
Vizcarra, Malyssa	After-School ISP	Various School Sites	October 29, 2014		16/1	
Webb, Allyson	After-School ISP	Various School Sites	October 29, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

Personnel Calendar  
Board Meeting - October 28, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>PROBATIONARY APPOINTMENTS (Continuation)</b>						
William, Jasmine	After-School ISP	Various School Sites	October 29, 2014		16/1	
Zamani, Mena	After-School ISP	Various School Sites	October 29, 2014		16/1	
<b>PROMOTIONAL APPOINTMENTS</b>						
Chavez Montero, Jesus	From SSP Sp. Ed. to Instr. Asst. Sev. Dis.	From Century to McFadden	October 13, 2014		20/3	
Mejia, Josefina	From Fd. Svc. Spvr. HS to Fd. Svc. Fld. Spvr.	From Segerstrom to Nutrition Services	October 29, 2014		37/4	
<b>ADJUSTMENT OF WORKING ASSIGNMENT</b>						
Sanchez, Brenda	Fd. Svc. Wkr.	Nutrition Services	October 28, 2014		11/5	From 3.5 hours to 6.5 hours
<b>ADJUSTMENT OF WORKING ASSIGNMENT (Continuation)</b>						
Saucedo, Guadalupe	Fd. Svc. Wkr.	Lowell	October 22, 2014		11/6	From 11:15 to 11:30

Mark A. McKinney, Associate Superintendent, Human Resources

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)</b>						
Cregut-Gonzalez, Shanee	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	November 28, 2014	13/6	
Dorado, Raul	Rv. Ld. Custodian	Bldg. Svcs.	October 1, 2014	October 31, 2014	28/5 + Diff.	
Escobedo, Angel	Sr. Groundskeeper	Bldg. Svcs.	September 1, 2014	October 31, 2014	30/5	
Flores, Beatriz	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	October 13, 2014	13/6	
Gonzalez, David	Plant Custodian Elem.	Bldg. Svcs.	October 1, 2014	October 31, 2014	28/4	
Hernandez, Alvaro	Plant Custodian Elem.	Bldg. Svcs.	September 22, 2014	October 17, 2014	28/5	
Mendoza, Dolores	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	October 13, 2014	13/6	
Mojica, Rita	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	October 13, 2014	13/6	
Morales, Guillermina	Sr. Fd. Svc. Wkr.	Nutrition Services	October 1, 2014	October 21, 2014	13/6	
Nieto, Cesar	Rv. Ld. Custodian	Bldg. Svcs.	October 1, 2014	October 31, 2014	28/5 + Diff.	
Penalosa, Ruby	Sch. Acct. Clk.	Godinez	September 23, 2014	October 24, 2014	25/4	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	October 1, 2014	October 31, 2014	35/2	
Ramirez, Noelia	Sr. Fd. Svc. Wkr.	Nutrition Services	September 23, 2014	November 28, 2014	13/6	
Saldana, Carmen	Fd. Svc. Spvr. Elem.	Nutrition Services	October 1, 2014	November 28, 2014	15/3	
Valencia Lopez, Karina	Sr. Fd. Svc. Wkr.	Nutrition Services	September 2, 2014	September 22, 2014	13/6	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar**

**Board Meeting - October 28, 2014**

<b>NAME</b>	<b>POSITION</b>	<b>SITE</b>	<b>EFF. DATE</b>	<b>END DATE</b>	<b>SALARY</b>	<b>COMMENTS</b>
<b>ACTIVITY SUPERVISORS</b>						
Cabrera, Valeria	Activity Supervisor	Heninger	October 20, 2014		10/1	
Cochran, Elizabeth	Activity Supervisor	Wilson	October 9, 2014		10/1	
Cruz, Ana	Activity Supervisor	Sepulveda	October 16, 2014		10/1	
Erazo de Solano, Daisy	Activity Supervisor	Carr	October 20, 2014		10/1	
Infante Rodriguez, Hortencia	Activity Supervisor	Edison	October 10, 2014		10/1	
Lopez de Frias, Irma	Activity Supervisor	Thorpe	October 17, 2014		10/1	
Luna, Julia	Activity Supervisor	Sepulveda	October 8, 2014		10/1	
Mora, Guadalupe	Activity Supervisor	Washington	October 20, 2014		10/1	
Perales, Analicia	Activity Supervisor	Washington	October 8, 2014		10/1	
Pivaral Gonzalez, Lidia	Activity Supervisor	Heninger	October 14, 2014		10/1	
Retana, Delia	Activity Supervisor	Chavez	October 8, 2014		10/1	
Rodriguez, Jacquelin	Activity Supervisor	Sepulveda	October 20, 2014		10/1	
Salas De Botello, Lourdes	Activity Supervisor	Esqueda	October 8, 2014		10/1	
Solorzano, Virginia	Activity Supervisor	Carver	October 17, 2014		10/1	
<b>HOURLY</b>						
Allison, Chantelle	Instr. Provider	Lathrop	October 13, 2014		16/1	
Bokhari, Mursal	Instr. Provider	Lathrop	October 10, 2014		16/1	
Devera, Glycerine	Instr. Provider	Lathrop	October 14, 2014		16/1	
Gonzalez, Adrianna	Instr. Provider	MacArthur	October 20, 2014		16/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>HOURLY (Continuation)</b>						
Gonzalez, Noemi	Instr. Provider	MacArthur	October 13, 2014		16/1	
Gutierrez, Jose	Instr. Provider	Middle College	October 17, 2014		16/1	
Hinkle, Olivia	Instr. Provider	Villa	October 14, 2014		16/1	
Luevano, German	Instr. Provider	Mendez	October 9, 2014		16/1	
Martinez, Alicia	Instr. Provider	Willard	October 13, 2014		16/1	
Miranda Osornio,						
Giovanna	Instr. Provider	Segerstrom	October 10, 2014		16/1	
Nelsen, Robert	Instr. Provider	Lathrop	October 14, 2014		16/1	
Osorio Elizondo,						
Andres	Instr. Provider	Lathrop	October 10, 2014		16/1	
Plass, Tyler	Instr. Provider	Lathrop	October 13, 2014		16/1	
Rios, Mayra	Instr. Provider	Spurgeon	October 14, 2014		16/1	
Scherer, Andrew	Instr. Provider	Spurgeon	October 14, 2014		16/1	
<b>SUBSTITUTES</b>						
Carrillo, Claudia	Clerical		October 15, 2014		20/1	
Choi, Eunice	Child Dev. Teacher		October 7, 2014		\$105	
Correa, Susan	Clerical		October 7, 2014		20/1	
Diaz, Dulce	Clerical		October 8, 2014		20/1	
Garcia, Jorge	Fd. Svc. Wkr.		September 22, 2014		11/1	
Huckabey, Carmen	Child Dev. Teacher		October 13, 2014		\$105	
Huynh Marzan, Hannah	Fd. Svc. Wkr.		September 29, 2014		11/1	

**CLASSIFIED PERSONNEL CALENDAR**

**Personnel Calendar  
 Board Meeting - October 28, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
<b>SUBSTITUTES (Continuation)</b>						
Iglesias, Laura	Clerical		October 7, 2014		20/1	
Ramirez, Alyssa	Child Dev. Teacher		October 13, 2014		\$105	
Roacho, Connie	Clerical		October 15, 2014		20/1	
Verduzco Contreras, Gabriela	Fd. Svc. Wkr.		October 17, 2014		11/1	

**AGENDA ITEMS REQUESTS  
CLASSIFIED  
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
After School Personal Support Group Extra Duty	Century	General Fund		October 29, 2014
AVID Tutors (Ratification)	Spurgeon	LCAP/LCFF Supplemental Concentration/AVID	\$21,000	October 15, 2014
AVID Tutors (Ratification)	Valley	AVID/General Fund	\$75,000	September 2, 2014
Childcare (Ratification)	Middle College	WASC	\$200	October 3, 2014
Childcare and Student Supervision for Parent Meetings and Training	Martin	Unrestricted Discretionary Accounts	\$1,000	October 29, 2014
Classified Extra Duty Assignments	Fremont	General Fund	\$3,000	October 29, 2014
Classified Extra Duty - Computer Technician (Ratification)	Willard	Title I	\$5,000	August 1, 2014
District Safety Officer Extra Duty	MacArthur	General Fund	\$600	November 3, 2014
Early Childhood Education Program	Educational Services	Title I	\$2,000	October 29, 2014
Early Childhood Education Program	Educational Services	Title I	\$2,000	October 29, 2014
Early Childhood Education Program	Educational Services	Title I	\$7,000	October 29, 2014
Early Childhood Education Program	Educational Services	Title I	\$1,000	October 29, 2014
Extra Duty Assignment	Lincoln	Unrestricted Discretionary Accounts	\$2,000	October 28, 2014
Extra Duty - Computer Lab	Greenville	Title I	\$300	October 29, 2014
EL Literacy Support	Garfield	Title I	\$6,000	October 29, 2014
Intervention for English Learners	Muir	Discretionary	\$6,000	October 29, 2014
IPT Testing	English Learner Programs & Student Achievement	Title III	\$3,000	November 19, 2014
Kindergarten Detail Process	Greenville	General Fund	\$600	January 15, 2015

**AGENDA ITEMS REQUESTS  
CLASSIFIED  
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
LCAP - Activity Supervisors	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
LCAP - Custodial Services	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
LCAP - Office Assistants/Clerical Support	Communication Office/Community Relations Office	LCAP	\$7,500	October 28, 2014
LCAP - Learning Innovations with Technology/Technology Innovation Services	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
LCAP - Translators/Interpreters	Communication Office/Community Relations Office	LCAP	\$7,500	October 29, 2014
Paraprofessionals/Translators	Lincoln	Unrestricted		
Site Clerk Extra Duty (Ratification)	Fremont	Discretionary Accounts	\$4,500	November 19, 2014
Student Achievement Monitoring/Differentiated Instruction	Muir	General Fund	\$1,560	September 17, 2014
Supervision for Parent Workshops	Pio Pico	Discretionary	\$4,000	October 29, 2014
Translation, Communication, Intervention, Assessment, Parent Support	Martin	Title I	\$4,000	October 29, 2014
Translation, Communication, Intervention, Supervision, Assessment, and Parent Support	Martin	Unrestricted Discretionary Accounts	\$1,500	October 29, 2014

October 28, 2014

Minutes

16

**Board Meeting  
October 28, 2014**



**AGENDA ITEMS REQUESTS  
CLASSIFIED**

2014-15 School Year

<b>TITLE OF ACTIVITY</b>	<b>SITE</b>	<b>FUNDING</b>	<b>NOT TO EXCEED</b>	<b>EFFECTIVE</b>
Translation for Parent Conference	Greenville	Title I	\$600	October 29, 2014
Translator (Ratification)	Middle College	WASC	\$500	October 3, 2014
Visual Performing Arts Stage Manager Extra Duty	MacArthur	General Fund	\$500	November 3, 2014
Visual Performing Arts Stage Manager Extra Duty	Willard	General Fund	\$500	October 29, 2014

RESOLUTION NO. 14/15-3032

BOARD OF EDUCATION  
SANTA ANA UNIFIED SCHOOL DISTRICT  
ORANGE COUNTY, CALIFORNIA

DENYING CHARTER SCHOOL PETITION FOR  
21<sup>ST</sup> CENTURY GLOBAL ACADEMY

**WHEREAS**, pursuant to Education Code Section 47605 *et seq.*, the Governing Board of the Santa Ana Unified School District ("SAUSD" and/or "District") is required to review and consider authorization of charter schools; and

**WHEREAS**, in January of 2012 a charter petition was submitted to the SAUSD Governing Board proposing the 21<sup>st</sup> Century Global Academy, which charter petition was processed by the District in accordance with the Charter Schools Act of 1992. During that process, the District Governing Board held a public hearing on the provisions of the Charter, at which public hearing only the petitioners spoke in favor of the Charter and no evidence of parent/guardian or student interest in attending the proposed charter school was presented. After the petitioners received a copy of the District administrative staff's recommendation that the charter be denied, including a proposed resolution of denial setting forth a number of factual findings specific to that charter petition supporting denial, the petitioners withdrew the charter from further consideration by the SAUSD Governing Board; and

**WHEREAS**, in September of 2013 a second charter petition was submitted to the SAUSD Governing Board proposing the 21<sup>st</sup> Century Global Academy, which charter petition was processed by the District in accordance with the Charter Schools Act of 1992. During that process, the District Governing Board held a public hearing on the provisions of the Charter, at which public hearing only the lead petitioner, a potential teacher at the school, and one parent spoke in favor of the Charter and no other evidence of parent/guardian or student interest in attending the proposed charter school was presented; and

**WHEREAS**, at the SAUSD Governing Board's meeting of November 12, 2013, the Governing Board denied the charter and adopted Resolution Number 13/14-2986, which was more than 10 pages long, and set forth detailed factual findings specific to that charter petition supporting three of the statutory findings for denial; and

October 28, 2014

1     **WHEREAS**, on or about August 19, 2014, the petitioners delivered to the  
2 District office a third charter petition ("Charter") for 21<sup>st</sup> Century Global Academy  
3 ("21<sup>st</sup> CGA" and/or "Charter School"); and  
4

5     **WHEREAS**, in accordance with the Charter Schools Act of 1992, the Charter was  
6 brought to the District Governing Board meeting of September 9, 2014, at which time  
7 it was received by the District Governing Board, thereby commencing the timelines  
8 for District Governing Board action thereon; and  
9

10     **WHEREAS**, a public hearing on the provisions of the 21<sup>st</sup> CGA Charter was  
11 conducted on September 23, 2014, pursuant to Education Code Section 47605, at which  
12 time the District Board considered the level of support for this Charter by  
13 teachers employed by the District, other employees of the District, and parents;  
14 and  
15

16     **WHEREAS**, at the public hearing only two petitioners spoke in favor of the  
17 Charter and no other evidence of parent/guardian or student interest in attending  
18 the proposed charter school was presented with the charter petition or at the  
19 public hearing; and  
20

21     **WHEREAS**, the Charter proposes a kindergarten through twelfth grade program,  
22 commencing with a kindergarten through seventh grade program and adding a grade  
23 level each year until all grade levels are served, with an initial enrollment of  
24 214 students and 430 students in the fifth year of operation; and  
25

26     **WHEREAS**, in reviewing the Petition for the 21<sup>st</sup> CGA Charter, the Governing  
27 Board has been cognizant of the intent of the Legislature that charter schools are  
28 and should become an integral part of the California educational system and that  
29 establishment of charter schools should be encouraged; and  
30

31     **WHEREAS**, in reviewing the Petition for the 21<sup>st</sup> CGA Charter, the Governing  
32 Board has been cognizant of Education Code Section 47605(h) which provides  
33 (emphasis added):  
34

35             In reviewing petitions for the establishment of charter  
36 schools within the school district, the governing board of  
37 the school district shall give preference to petitions that  
38 demonstrate the capability to provide comprehensive  
39 learning experiences to pupils identified by the petitioner  
40 or petitioners as academically low achieving pursuant to

1 the standards established by the department under ~~September~~ 28, 2014  
2 54032, as it read before July 19, 2006.  
3

4 **WHEREAS**, the District staff, working with an independent evaluator and  
5 District legal counsel, have for the third time reviewed and analyzed all of the  
6 information received with respect to the Charter, including information related to  
7 the operation and potential effects of 21<sup>st</sup> CGA, and made a recommendation to the  
8 District Governing Board that the 21<sup>st</sup> CGA Charter be denied based on that review;  
9 and  
10

11 **WHEREAS**, the District Governing Board has fully considered the Charter  
12 submitted for the establishment of 21<sup>st</sup> CGA and the recommendation provided by  
13 District staff; and  
14

15 **WHEREAS**, the District Governing Board specifically notes that SAUSD has  
16 expended extensive District time and fiscal resources in processing, considering,  
17 and acting upon three separate charter petitions for 21<sup>st</sup> CGA, only to find each  
18 time that the proposed 21<sup>st</sup> CGA Charter is inconsistent with sound educational  
19 practice, and that the petitioners have failed to address the most fundamental  
20 educational defects in the proposal, despite extensive findings by the SAUSD  
21 Governing Board regarding the nature of the omissions and defects in the prior  
22 versions of the Charter; and  
23

24 **WHEREAS**, the SAUSD Governing Board specifically notes that this Resolution  
25 No. 14/15-3032 does not include findings relative to each and every defect in the  
26 Charter submitted, but is limited to a few significant issues in the Charter.  
27 SAUSD does not believe it is necessary to expend further SAUSD resources providing  
28 additional detailed findings relative to the Charter. Not only are the findings  
29 set forth herein legally sufficient to support the SAUSD Board's denial of the  
30 Charter, but also because it is imperative, should these petitioners ever decide to  
31 propose another charter, either to SAUSD or elsewhere, that such petition establish  
32 that the petitioners themselves have the knowledge, understanding, and expertise  
33 necessary both to write an educationally, fiscally, and practically sound charter  
34 petition and to open and operate a sound charter school, not just respond directly  
35 to findings of this Board;  
36

37 **NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:**  
38

- 39 I. That the Governing Board of SAUSD finds the above listed recitals to be true  
40 and correct and incorporates them herein by this reference.

October 28, 2014

1 II. That the Governing Board, having fully considered and evaluated the Petition  
2 for the establishment of the proposed 21<sup>st</sup> Century Global Academy, hereby  
3 finds that it is not consistent with sound educational practice, based upon  
4 grounds and factual findings including, but not limited to, the following,  
5 and hereby denies the renewal pursuant to Education Code Section 47605:  
6

7 A. The Charter School presents an unsound educational program for the  
8 pupils to be enrolled in the Charter School. [Education Code Section  
9 47605(b)(1)]  
10

11 B. The petitioners are demonstrably unlikely to successfully implement the  
12 program set forth in the petition. [Education Code Section  
13 47605(b)(2)]  
14

15 C. The petition does not contain reasonably comprehensive descriptions of  
16 all of the required elements. [Education Code Section 47605(b)(5)]  
17

18 III. That the Governing Board of the Santa Ana Unified School District hereby  
19 determines the foregoing findings are supported by specific facts, including  
20 but not limited to the following:  
21

22 A. THE CHARTER SCHOOL PRESENTS AN UNSOUND EDUCATIONAL PROGRAM FOR THE  
23 PUPILS TO BE ENROLLED IN THE CHARTER SCHOOL. [Education Code Section  
24 47605(b)(1)]  
25

26 When the SAUSD Board denied the previous charter submitted proposing  
27 this school, it adopted numerous factual findings supporting the  
28 finding that the charter as then proposed presented an unsound  
29 educational program for the pupils to be enrolled at the proposed  
30 school, and included specifics, including clear examples of the defects  
31 in the charter.  
32

33 Surprisingly, petitioners made few substantive changes to the basic  
34 description of the educational program in this version of the 21<sup>st</sup> CGA  
35 Charter, nor did they remedy these fundamental defects in the  
36 description of the proposed educational plan and program which had  
37 previously been pointed out by the District. As with the prior  
38 versions, the Charter is full of grandiose verbiage, but there is  
39 little actual detail or evidence of 21<sup>st</sup> CGA's ability to create an  
40 innovative learning environment. A large amount of what is presented

1 in the Charter is too general, is clearly cut and ~~October 28, 2014~~  
2 sources, or lacks cohesion.

3  
4 The Petitioners appear to be overly-reliant on lessons pulled from the  
5 Internet, websites, and online instruction to provide both the content  
6 and the structure. While online instruction, texts and their  
7 accompanying activities and tests do provide some structure and  
8 content, the Petitioners have not convinced the District that they are  
9 capable of providing a sound educational program. They have only  
10 provided photocopies of largely copyrighted lessons and guidebooks,  
11 lessons pulled from websites, one paragraph glimpses of the Common Core  
12 State Standards and one-paragraph course descriptions. There are no  
13 examples of original teacher products, such as sample lesson plans,  
14 portfolios, rubrics, measurements, or examples of original project-  
15 based lessons. This is particularly surprising because the two lead  
16 petitioners are teachers, and thus should have no difficulty producing  
17 original sample lessons, with related rubrics and project-based  
18 activities. To establish that the petitioners can succeed in educating  
19 students in kindergarten through twelfth grades using the techniques  
20 described in the Charter, the Petitioners should have at a minimum  
21 included some original instructional work with the Charter.

22  
23 The fact that the petitioners can transfer information from websites to  
24 their petition or photocopy copyrighted work, does not assure the  
25 District that they have the capacity to offer a sound educational  
26 program that successfully teaches the standards and curricula copied  
27 from the various sources. No matter how well-written some of the  
28 examples from various Internet sources are, simply putting various  
29 examples of copyrighted curricula in the Appendices does not  
30 demonstrate the petitioners' capacity to integrate these out-of-context  
31 lessons into a complete and measurably successful K-12 curriculum.

32  
33 Overall, the description of the proposed education program continues to  
34 fail to indicate that 21<sup>st</sup> CGA would be successful. It possesses  
35 neither the depth nor breadth that is expected of an effective  
36 educational program and it is substantially lacking in detail,  
37 coherence, and original thought that would demonstrate the makings of a  
38 successful educational program.

October 28, 2014  
B.

THE PETITIONERS ARE DEMONSTRABLY UNLIKELY TO SUCCESSFULLY IMPLEMENT THE PROGRAM SET FORTH IN THE PETITION. [Education Code Section 47605(b)(2)]

1. The Charter specifies that 21<sup>st</sup> CGA will be operated by Future Global Scholars Foundation, Inc. ("FGSF"), a California nonprofit public benefit corporation. Multiple ongoing reviews of the California Secretary of State's website by District representatives have consistently established that FGSF is "FTB suspended." Thus, FGSF's powers, rights, and privileges, including the right to use the name Future Global Scholars Foundation, Inc., were suspended or forfeited in California by the Franchise Tax Board for failure to meet tax requirements. Because the corporation is suspended, FGSF currently cannot operate in California. As such, FGSF should not have even taken the actions necessary to submit the Charter to the District for consideration, and it is prohibited from operating a public charter school in California at this time. As such, no Charter can be granted to this suspended corporate entity.

Moreover, the fact that the petitioners failed to correct the errors and omissions that led to the suspension before or during the charter review process is indicative of a lack of care and/or knowledge with regard to its current operations and its obligations as a California entity. The District finds these issues not only problematic given the current ban on FGSF's operations, but also troubling with regard to its proposed future operations and its reliability, responsibility, knowledge, and capacity to operate as proposed in the Charter and in accordance with law. Even were FGSF to cure the issues which led to its suspension and be reinstated to operate within California in the future, the submittal of this Charter to the District by a suspended corporation would continue to cause the District concern regarding any request to operate a charter school in the future.

Additionally, while the Charter states that FGSF is "a duly constituted California 501(c)(3) nonprofit benefit corporation," these statements are inaccurate. A recent search of the Internal Revenue Service's website establishes that FGSF does not have

1 501(c)(3) nonprofit status. Further, the California Franchise  
2 Tax Board's website specifies that FGSP, even had it not been  
3 suspended, is "nonexempt," thus it is not a tax exempt nonprofit.  
4

5 2. There is no indication of parent/guardian or student interest in  
6 and support for the 21<sup>st</sup> CGA proposal. The SAUSD Board has now  
7 conducted three public hearings on this Charter proposal, and  
8 only one parent has spoken at one of those three hearings in  
9 favor of the Charter. The petitioners have obviously been  
10 working on this proposal and attempting to make this school a  
11 reality for at least a few years, but have not been able to  
12 demonstrate an actual desire for the proposed school by  
13 parents/guardians and students. The Charter includes no parent  
14 signatures of support or any other indicia of interest in and/or  
15 support for the Charter, despite the Charter and petitioners'  
16 statements at the public hearing that their target student  
17 population is from a distinct geographic area within the  
18 District. At the public hearing, the petitioners stated that  
19 they had conducted community meetings at which they garnered  
20 significant parent support, although they also indicated that  
21 they had perhaps 40 interested parents/guardians. Given a  
22 proposed initial enrollment of 214 students, even 40 interested  
23 students is relatively small. Moreover, the petitioners provided  
24 no evidence of such interest other than their own self-serving  
25 statements. The school is not viable without an adequate student  
26 population to sustain it both fiscally and educationally.  
27

28 3. The fact that these petitioners have now submitted essentially  
29 the same educational program to the District three times, and  
30 have failed substantively to address the extensive and  
31 fundamental defects in the description of the educational  
32 program, despite receiving findings and guidance on these issues  
33 from the District, establishes that they are demonstrably  
34 unlikely to successfully implement the proposed educational  
35 program. This would continue to be true even were the  
36 petitioners to submit a revised charter in the future that may  
37 appear to address these concerns on the face of the document,  
38 because any such future revisions would clearly be at the  
39 direction of SAUSD and would not necessarily establish the  
40 petitioners' actual understanding of the issues and/or experience



October 28, 2014

and preparation successfully to implement an appropriate educational program.

While not binding on the SAUSD Board, the State Board of Education's ("SBE") regulations governing SBE consideration of charter petitions specifies that the following factor will be taken into consideration in determining whether charter petitioners are "demonstrably unlikely to successfully implement the program."

(1) If the petitioners have a past history of involvement in charter schools or other education agencies (public or private), the history is one that the SBE regards as unsuccessful, e.g., the petitioners have been associated with a charter school of which the charter has been revoked or a private school that has ceased operation for reasons within the petitioners' control.

(Cal. Code Regs., Tit. 5 § 11967.5.1(c).) The SAUSD Board finds that the petitioners' failure to effectively address the myriad concerns and defects in their charter, even those defects which were identified by SAUSD, establishes a past history of involvement in unsuccessful charter school efforts.

4. The petitioners' presentation at the public hearing demonstrated a lack of knowledge of the contents of their Charter and/or an effort by the petitioners to respond in a manner that was calculated to satisfy the members of the SAUSD Board without regard to the fact that the answers were inconsistent with the Charter itself.

Specifically, when questioned about the viability and advisability of making the teaching of Mandarin a primary focus of the proposed 21<sup>st</sup> CGA given the very high anticipated English Language Learner population, the petitioners stated that perhaps Mandarin would not be taught until high school, when students were ready for it, and attempted to explain their rationale and proposal regarding the teaching of Mandarin. One of the petitioners suggested, "You can read the petition and it will be

1 more specific." However, a review of the Charter itself  
2 establishes that there is absolutely no specificity or clarity  
3 regarding this proposal. The Charter states in one place that  
4 Spanish and Mandarin will be taught beginning in kindergarten.  
5 Another part of the Charter provides that students in  
6 kindergarten through fourth will be taught Spanish, in fifth  
7 through eighth they will be taught Mandarin, and in ninth through  
8 twelfth students will be able to choose to continue with Spanish,  
9 Mandarin, or another world language, and if they choose a  
10 different language, it will be taught using Rosetta Stone or  
11 similar products. This is the entirety of the description of the  
12 teaching of Mandarin at 21<sup>st</sup> CGA. Thus, the Charter does not  
13 answer the questions raised by the Board, is both internally  
14 inconsistent and inconsistent with the statements made by  
15 petitioners at the public hearing, and provides absolutely no  
16 detail or specificity regarding the proposal to teach Mandarin.  
17

18 Similarly, at the public hearing a Board member asked whether 21<sup>st</sup>  
19 CGA would be providing transportation to students. The  
20 petitioner responded that whether transportation would be  
21 provided would depend on where the students live. The Charter,  
22 however, specifies that 21<sup>st</sup> CGA will provide transportation only  
23 to students for whom it is required pursuant to their IEP,  
24 otherwise transportation is the responsibility of the  
25 parents/guardians. Thus, the petitioner's response to the Board  
26 member's question at the public hearing was entirely inconsistent  
27 with the terms of the Charter she was requesting that the Board  
28 approve.  
29

- 30 3. The cash flow budget provided by 21<sup>st</sup> CGA is unreadable and the  
31 lead petitioner herself stated that she has access to it only in  
32 PDF format, and as a result, the District finds that the  
33 submitted cash flow budget is unacceptable and unworkable. The  
34 cash flow document attached to the Charter is in minute and  
35 colored print that is completely unreadable. Upon determining  
36 that the District could not read the document, on September 4,  
37 2014, the District contacted the lead petitioner, explained the  
38 concern, and requested a new, legible version of the cash flow  
39 budget. The petitioner resent an unreadable document, which the  
40 District again explained was unreadable. The District requested

October 28, 2014

1 the document in Excel format, or at least that the petitioners  
2 adjust the font to make it readable, and that the petitioner  
3 confirm its legibility prior to sending it to the District. The  
4 petitioner responded that she had the budget document for the  
5 charter school she is proposing only in PDF format, and suggested  
6 that the District adjust the view percentage in reviewing the  
7 document electronically in order to make it legible. The  
8 District explained that adjusting the percentage view  
9 electronically made it slightly more readable, but did not fully  
10 resolve that issue. Furthermore, it did nothing to address the  
11 illegibility when the document was printed or copied, which is  
12 naturally necessary in order for the entire SAUSD team, including  
13 the Board members, to consider and act on the Charter. The  
14 District received no response from the petitioner, and the  
15 petitioner never provided a legible version of the required cash  
16 flow budget.

17  
18 Because the petitioner failed to provide the required cash flow  
19 budget in a legible format, despite multiple requests from the  
20 District, the Charter does not meet the minimum requirements for  
21 submittal of a charter for SAUSD Board consideration. The  
22 illegible cash flow document, naturally, has not been analyzed by  
23 the District, and the District therefore cannot determine that it  
24 is accurate or workable.

25  
26 Additionally, the District is troubled both by the lack of  
27 responsiveness on the part of the petitioners to this simple  
28 request that they comply with the mandatory submittal  
29 requirements for a charter, and the fact that the petitioners  
30 stated that they have access only to a PDF version of their own  
31 budget documents. Charter schools that operate under the  
32 oversight of SAUSD are statutorily required to  
33 promptly respond to all reasonable inquires, including, but not  
34 limited to, inquiries regarding its financial records, from its  
35 chartering authority . . . ." (Ed. Code § 47604.3.) Obviously,  
36 a request that a submitted financial record be legible is  
37 "reasonable." When the petitioners are unwilling or unable to  
38 respond properly to such a request during the consideration of  
39 their Charter proposal, it bodes ill for both their  
40 responsiveness should their Charter be approved and the overall

1 relationship they would maintain with the District, as their  
2 oversight agency. October 28, 2014

3  
4 Furthermore, budget documents, especially for a school that has  
5 not yet been approved, enrolled students, or opened its doors,  
6 must be working documents that can be changed and updated based  
7 on changing circumstances. For the petitioners to specify that  
8 they do not have access to their own budget documents in anything  
9 but PDF format - which prevents them from changing even the font  
10 size, much less the actual budget assumptions and numbers -  
11 establishes that they are unprepared to operate an actual public  
12 school budget. Even if the petitioners plan to work with a  
13 contracted service provider on budget matters, the school itself  
14 would need to maintain ultimate control over its budget and  
15 budget documents, and certainly would be expected to have an  
16 adequate relationship with such a service provide that obtaining  
17 a revised version of a budget document would be a simple and  
18 quick process. For some reason, however, the petitioners in this  
19 case seem to have absolved themselves of any control over or  
20 responsibility for their own budget documents.  
21

22 C. THE PETITION DOES NOT CONTAIN REASONABLY COMPREHENSIVE DESCRIPTIONS OF  
23 ALL OF THE REQUIRED ELEMENTS. [Education Code Section 47605(b)(5)]  
24

25 1. DESCRIPTION OF THE EDUCATIONAL PROGRAM OF THE SCHOOL. [Ed. Code  
26 §47605(b)(5)(A)(i)]  
27

28 All of the above-described concerns regarding the unsoundness of  
29 the educational program and the inadequacy of the Charter's  
30 description thereof are hereby incorporated herein by this  
31 reference.  
32

33 2. GOVERNANCE STRUCTURE OF THE SCHOOL. [Ed. Code §47605(b)(5)(D).]  
34

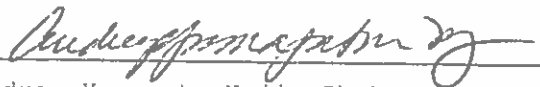
35 All of the above-described concerns regarding the corporate  
36 status and structure of FGSF, including the fact that the  
37 corporation has been suspended and does not have either federal  
38 or state tax exempt status, are hereby incorporated herein by  
39 this reference.  
40


October 28, 2014

1 IV. The petitioners' have demonstrated disregard for the findings made by the  
2 District in reviewing their various charter submissions and a lack of  
3 responsiveness in effectively addressing the defects and presenting a sound  
4 educational program. Thus, they have repeatedly shown that they are  
5 demonstrably unable to submit a legally sufficient charter petition and  
6 further are demonstrably unlikely to successfully implement a sound charter  
7 school educational program. Accordingly, in order to avoid the waste of  
8 further public resources, the SAUSD Board discourages these petitioners from  
9 submitting any charter proposals, whether under the name 21<sup>st</sup> CGA or  
10 otherwise, to the SAUSD Governing Board in the future. Should these  
11 petitioners nevertheless determine to resubmit a petition to the District,  
12 the SAUSD Board expects that it will deny any such petition on the basis that  
13 the petitioners are demonstrably unlikely successfully to implement the  
14 program set forth in the petition and their past history of involvement in  
15 unsuccessful charter school efforts.

16  
17 V. That the terms of this Resolution are severable. Should it be determined  
18 that one or more of the findings and/or the factual determinations supporting  
19 the findings is invalid, the remaining findings and/or factual determinations  
20 and the denial of the Charter shall remain in full force and effect. In this  
21 regard, the District Board specifically finds that each factual  
22 determination, in and of itself, is a sufficient basis for the finding it  
23 supports, and each such finding, in and of itself, is a sufficient basis for  
24 denial.

25  
26 The foregoing resolution was considered, passed, and adopted by this Board  
27 at its regular meeting of October 28, 2014.


28  
29  
30 By:   
31 Audrey Yamagata-Noji, Ph.D.  
32 President of the Board of Education  
33 Santa Ana Unified School District

34 Attest:   
35  
36 Rob Richardson  
37 Clerk of the Board of Education  
38 Santa Ana Unified School District  
39  
40

1 STATE OF CALIFORNIA )  
2 ) ss  
3 ORANGE COUNTY )  
4

5 I, Rob Richardson, Clerk of the Board of Education, do hereby certify that the  
6 foregoing is a true and correct copy of Resolution No. 14/15-3032, which was duly  
7 adopted by the Board of Education of the Santa Ana Unified School District at  
8 meeting thereof held on the 28<sup>th</sup> day of October, 2014, and that it was so adopted by  
9 the following vote:

10  
11 AYES: Audrey Yamagata-Noji, Jose A. Hernandez, Rob Richardson, and John Palacio  
12 NOES: Cecilia Iglesias  
13 ABSENT: -0-  
14 ABSTENTIONS:

15  
16 By   
17 Rob Richardson  
18 Clerk of the Board of Education  
19 Santa Ana Unified School District  
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## **SANTA ANA UNIFIED SCHOOL DISTRICT**

### **POSITION CONTROL SUPERVISOR**

#### **JOB SUMMARY:**

Under the direction of the Deputy Superintendent/Executive Director of Business Operations and/or designee, this position performs a variety of complex technical and specialized functions in support of the District's position control, including position classification, document tracking and processing, database management, position related budget management, records management, and other functions.

The Position Control Supervisor reviews and monitors District staffing requests for compliance with authorized budget allocations; manages, maintains and acts as a liaison for the personnel position control system and the human resources department regarding approved positions for recruitment; maintains a coordinated relationship with payroll and budget in the development of budget projections and budget maintenance in relationship to staffing; provides accurate analysis and projections for negotiations; assists in the development of policies and procedures relating to the improvement of the position control system.

#### **REPRESENTATIVE DUTIES:**

- Performs a wide variety of specialized and responsible position control functions related to employment processing, status changes and separation; provides information and assistance in person or on the telephone to District staff regarding a variety of position control policies and procedures. **E**
- Coordinate the maintenance of District staffing allocation sheets and dashboards of staffing by site and department. Ensure accurate maintenance of authorized FTE for staffing by site. **E**
- Prepares materials and assists in Classified and Certificated negotiations as related to layoffs, staffing, transfers, and the effects of layoffs. **E**
- Responsible for working with the Technology department to updates, modify, and enhance the position control and interface HR modules within the business system. **E**
- Train personnel staff, site administrators, managers, and other staff as applicable in operating and generating reports from the position control and HR module of the financial system. **E**

**POSITION CONTROL SUPERVISOR (CONTINUED)****REPRESENTATIVE DUTIES:** (Continued)

- Participates in the budget process; ensures that all positions budgeted are also appropriately entered in the position control system; ensures changes made to positions during the budget process are updated in the budget system; generates reports to verify employees and positions are assigned to the appropriate school site or department in the position control system. **E**
- Receive, review and process all requests for new positions, changes in hours/FTE, and changes in account codes within the position control system. Reviews and processes status notices in a timely manner; calculates the cost of the change; ensures all appropriate approvals are received; notifies schools/departments of approvals. **E**
- Establish and maintain communication with supervisors, principals, and directors to ensure accuracy of staffing funding sources. **E**
- Design and develop reports to extract data from the position control and HR module to ensure accuracy of data input and maintenance. **E**
- Responsible for the creation and maintenance of all essential master tables, salary schedules, and work calendars in coordination with the Human Resources department for all position control and HR modules. **E**
- Audit and ensure that proper and valid account codes are utilized for all prime and extra duty assignments in the position control and payroll modules of the financial system. **E**
- Prepare, review and verify financial statements and related summaries regarding personnel costs and trends. **E**
- Analyze data, checking for accuracy, and making adjustments as necessary. **E**
- Perform related functions as assigned.

**KNOWLEDGE AND ABILITIES:****Knowledge of:**

- Principles and practices of position control management.
- Classified and certificated bargaining agreements.
- Payroll processing.
- Application of employee statutory benefits.
- Applicable sections of State Education Code.
- District administrative procedures and practices.



## **POSITION CONTROL SUPERVISOR (CONTINUED)**

### **KNOWLEDGE AND ABILITIES: (Continued)**

#### Knowledge of: (Continued)

- Principles & practices of administration, supervision and training.
- Complex accounting and budgeting functions.
- Principles and practices of sound business communication; correct English usage, grammar, spelling, punctuation and vocabulary.
- District budget management and associated timelines.

#### Ability to:

- Understand and follow oral and written directions.
- Perform double entry bookkeeping.
- Function within appropriate line-staff relationships.
- Establish and maintain effective working relationships with others.
- Work confidentially with discretion.
- Use tact and diplomacy in dealing with sensitive situations and concerned people and customers.
- Lift moderately heavy objects.
- Train and supervise business and management personnel.
- Initiate and check records with accuracy and speed.
- Prepare clear, concise and accurate correspondence, reports and other written materials.
- Communicate effectively both orally and in writing.
- Perform the essential functions of the job.

### **EDUCATION AND EXPERIENCE:**

Bachelor's degree from a recognized four-year college or university with a major in business administration, accounting, finance, public administration or closely related field. Coursework in computer science and computer applications is highly desirable.

At least three years of increasingly responsible experience in performing highly complex technical functions with position control and business operation systems ideally in a governmental or school district setting. Experience in application of software programs in word processing, spreadsheets and databases is required with experience in Oracle software highly desired.

### **LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

## **POSITION CONTROL SUPERVISOR (CONTINUED)**

### **WORKING CONDITIONS:**

#### **Environment:**

- Office environment.
- Frequent interruptions
- Driving a vehicle to conduct work.

#### **Physical abilities:**

- Hearing and speaking accurately to exchange information in person or on the telephone.
- Seeing to read and prepare various materials.
- Lifting, carrying, pushing or pulling moderately heavy objects.
- Seeing to read a variety of materials and drive a vehicle.
- Reaching over head, above the shoulders and horizontally.
- Sitting or standing for extended periods of time.
- Dexterity of hands and fingers to operate a computer keyboard.
- Bending at the waist, kneeling or crouching.
- Lifting or moving objects, normally not exceeding twenty (40) pounds.

#### **Hazards:**

- Extended viewing of computer monitor.
- Working around and with office equipment having moving parts.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved: October 28, 2014

**RESOLUTION NO. 14/15-3034  
BOARD OF EDUCATION  
SANTA ANA UNIFIED SCHOOL DISTRICT  
ORANGE COUNTY, CALIFORNIA**

**LOCAL RESERVES CAP  
SB 858, SECTION 27/CALIFORNIA EDUCATION CODE 42127.01**

**WHEREAS**, the Board of Education (Board) of the Santa Ana Unified School District (District) have the obligation to provide a quality education that is essential for an informed citizenry, a competitive economy, a fulfilling life for all students, and the foundation of our democratic society; and

**WHEREAS**, the Board is responsible for maintaining fiscal solvency of the school systems they govern; and

**WHEREAS**, the Local Control Funding Formula (LCFF), based on the principle of subsidiarity, provides governing boards, working with interested stakeholders, with the authority to prioritize funds in order to provide quality education for all students, especially those who are English Learners, from low income households and who are Foster Youth; and

**WHEREAS**, funds for crucial services for school operations, such as payroll, classroom materials, school construction projects, technology, home-to-school transportation, deferred maintenance, etc. often require successful ongoing cash-flow management and disciplined planning, including the creation and maintenance of prudent financial reserves; and

**WHEREAS**, District reserve levels, as well as fund balances, are determined by governing boards to meet local priorities and allow districts to save for potential future expected and unexpected expenditures and for eventual economic downturns; and

**WHEREAS**, the statutory minimum for District reserves for economic uncertainties ranges from 1 to 5 percent, depending on district enrollment, and covers between one to five weeks of payroll, or less than 20 days of total cash flow; and

**WHEREAS**, prudent budgeting raises expectations for districts to establish and maintain reserves above the statutory minimum; and

**WHEREAS**, the District currently maintains a reserve of approximately 4.9% for purposes of Local Control Accountability Plan (LCAP) implementation, impacts of the Affordable Care Act, mitigation of declining student enrollment, emergency repairs and safety issues, response to new legislation (i.e. sick leave for substitutes, etc.), fluctuations in state and Federal revenue; and

**WHEREAS**, on June 20, 2014, the Governor signed into law SB 858 (Committee on Budget and Fiscal Review, Chapter 32, Statutes of 2014), now embodied in California Education Code 42127.10, and

